



Service Authority

Paul E. Ruecker, Chairman
Eric A. Young, Vice Chairman
Joyce P. Eagles, Secretary-Treasurer
Janice R. Carr, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
L. Ben Thompson, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF SEPTEMBER 11, 2014

Board Members Present : Janice R. Carr, Joyce P. Eagles, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David A. Rutherford , L. Ben Thompson, and Eric A. Young

Staff : Dean E. Dickey, Leslie A. Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, Jim Pflugshaupt, Steve Bennett, Rachel Carlson, Stacey Fulker, Conrad Holtslag, Ed Kovalchuk, Brandon Pfleckl, and Kimberly Murray.

Legal Counsel : Mark Viani

Absent : Ernie Gonzales

Guests : Mr. & Mrs. Ron Grigsby, Mrs. Delma Fore, Wayne K. Behrin and Brad Braun of USG, Kim Hosen, and Bill Olson.

1. CALL TO ORDER

Chairman Ruecker called the meeting to order at 7:30 PM.

2. PUBLIC HEARINGS

a) Proposed User Rates, Fees and Charges

Chairman Ruecker opened the first Public Hearing at 7:36 PM and advised that any member of the public who wishes to speak would be allotted three minutes to do so.

Chairman Ruecker advised that the purpose of the Public Hearing was for the adoption of Proposed User Rates, Fees and Charges for the Prince William County Service Authority. Chairman Ruecker further advised that Notice of this Public Hearing was published in the *Prince William Times*, a newspaper having general circulation in Prince William County. The notice appeared at least six days apart on July 23, 2014 and July 30, 2014.

Chairman Ruecker further advised that a copy of the foregoing notice was mailed to the Prince William County Executive, the Prince William Board of County Supervisors, and the Mayors of the Towns of Dumfries, Haymarket, and Occoquan. Chairman Ruecker advised that all interested parties will have an opportunity to be heard concerning the Proposed User Rates, Fees and Charges.

Chairman Ruecker asked if there were any comments or questions on this matter. (No one signed up to speak.) With no comments or questions, Mr. Ruecker declared the Public Hearing closed at 7:38 PM.

Chairman Ruecker called for a motion to approve the Resolution to adopt the Proposed User Rates, Fees and Charges.

Motion : Mr. Young moved that the Prince William County Service Authority Board of Directors does hereby approve the Resolution to adopt the Proposed User Rates, Fees and Charges.
Second : Mrs. Carr

Mr. Rutherford asked if the Service Authority received any written comments from any agency or town on the proposed new rates. Mr. Dickey answered that the Authority received no comments, questions or phone calls on the proposed new rates.

Ayes : Young, Carr, Eagles, Kooyoomjian, Ruecker, Thompson, Young
Opposed: Rutherford
Absent : Gonzales

b) Acquisition of Temporary Construction Easement(s) by Eminent Domain for the construction of the Colchester Interceptor Sewer and Force Main

Chairman Ruecker opened the second Public Hearing at 7:39 PM and advised that any member of the public who wishes to speak would be allotted three minutes to do so.

Chairman Ruecker advised that the purpose of the Public Hearing was to consider the proposed acquisition of temporary construction easement(s) by Eminent Domain for the construction of the Colchester Interceptor Sewer and Force Main. Chairman Ruecker further advised that Notice of this Public Hearing was published in the *Prince William Times*, a newspaper having general circulation in Prince William County. The notice appeared at least six days apart on August 20, 2014 and August 27, 2014.

Chairman Ruecker further advised that a copy of the foregoing notice was mailed to the Prince William County Executive, the Prince William Board of County Supervisors, and the Mayors of the Towns of Dumfries, Haymarket, and Occoquan. Chairman Ruecker advised that all users of the facilities owned or leased by the Prince William County Service Authority and all others interested will have an opportunity to be heard concerning the proposed acquisition of temporary construction easement(s) by Eminent Domain. The Service Authority staff and general counsel were available to answer questions from any Board Member.

Chairman Ruecker asked if there were any comments or questions on this matter. (No one signed up to speak.) With no comments or questions, Mr. Ruecker declared the Public Hearing closed at 7:41 PM.

Chairman Ruecker called for a motion to adopt the Resolution to authorize the proposed acquisition of temporary construction easement(s) by Eminent Domain for construction of the Colchester Interceptor Sewer and Force Main.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors does hereby approve the Resolution to authorize easement condemnation for Colchester Interceptor Sewer and Force Main.
Second : Dr. Kooyoomjian

Dr. Kooyoomjian advised that the easements are blocking the Service Authority from moving forward to implement part of the Department of Environmental Quality (DEQ) 2008 Consent Order. He advised this is a critical project and needs to move forward. He noted there was ample evidence provided in the Board package that the Authority attempted to resolve the issue with the property's owner. Mr. Rutherford asked if the

Authority needs to dig up and/or replace any portion of the railroad track at 14711 Industry Court. Mr. Beidas answered that there is no need to disturb the track.

Ayes : Eagles, Kooyoomjian, Carr, Ruecker, Rutherford, Thompson, Young
Absent : Gonzales

3. GENERAL MATTERS

a) Consideration of Approval of Minutes of July 10, 2014

Chairman Ruecker called for approval of the Minutes of the July 10, 2014 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the July 10, 2014 Board meeting.
Second : Mr. Rutherford
Ayes : Kooyoomjian, Rutherford, Carr, Ruecker, Thompson, Young
Abstain : Eagles
Absent : Gonzales

b) Consideration of Announcements by Staff

Mr. Dickey noted the following items at Board Members' places: (1) An article on the Service Authority's STEM Internship Program titled, "Local graduates get their feet wet at PWC Service Authority internships," and (2) An article titled, "States struggle to keep water drinkable."

Mr. Dickey also stated it is necessary to hold a closed meeting.

c) Citizens' Time

Mr. Bill Olson addressed the Board regarding his concerns about the new sewer and water lines that are proposed to serve the Occoquan Forest area. At a recent meeting he learned that there is a plan to have a 3" low-pressure force main to accompany the 6" high-pressure force main. The low-pressure force main is proposed to allow forty (40) residential units to connect to the 3" line on a first-come, first-served basis, including property owners whose septic systems are failing and also property owners who have not yet developed their property and may have a problem with their septic systems in the future. Mr. Olson was concerned about fairness issues and the limited number of connections proposed and stated that connection to the low-pressure force main should be available to existing properties that need it, not to those who have not yet developed and do not have failed septic systems. Mr. Olson encouraged the Board to consider the 3" line very carefully and whether it will have a beneficial effect.

Ms. Kim Hosen expressed her support of Mr. Olson's comments. She thought it odd that the Service Authority would run a line without identifying who needs or wants the service or responding to a specific problem.

Mr. Ruecker thanked Mr. Olson and Ms. Hosen for their comments.

4. COMMENDATIONS/PRESENTATIONS

a) Ronald Grigsby

Mr. Dickey called Mr. Grigsby forward and read the resolution commending him on his retirement after twenty-five (25) years and one (1) month of dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County. Mr. Grigsby was joined by his wife, Patie, and his mother, Delma Fore.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors does hereby commend Mr. Ronald Grigsby for his dedicated service to the customers of the Prince William County Service Authority and the citizens of Prince William County, and expresses best wishes for happiness in his retirement.

Second : Mrs. Carr

Mr. Grigsby thanked the Service Authority and expressed his appreciation for his manager, Mr. Conrad Holtslag.

Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford, Thompson, Young

Absent : Gonzales

b) Patsy Armentrout

Although Mrs. Armentrout was not able to attend the meeting, Mr. Dickey read the Board Resolution recognizing her twenty-five (25) years and two (2) months of service to the Service Authority.

Motion : Mrs. Carr moved that the Prince William County Service Authority Board of Directors does hereby commend Mrs. Patsy Armentrout for her dedicated service to the Prince William County Service Authority and expresses best wishes for happiness in her retirement.

Second : Mrs. Eagles

Ayes : Carr, Eagles, Kooyoomjian, Ruecker, Rutherford, Thompson, Young

Absent : Gonzales

c) National Association of Clean Water Agencies (NACWA) Platinum Peak Performance Award

Mr. Dickey introduced Mr. Steve Bennett, Deputy Division Director of Environmental Services and Water Reclamation, and Mrs. Rachel Carlson, Operations Manager at the H.L. Mooney plant, and called them forward to receive the award. As an advanced wastewater treatment plant, the Mooney plant essentially operates with no room for mistakes. Mr. Dickey noted that the Mooney plant achieved the NACWA Platinum Award for operating the Mooney plant for five consecutive years with no violations. The fact that the plant was going through extensive construction and upgrades, plus the new Chesapeake Bay regulations during the entire five-year period, made achieving this award a very special honor, and staff deserves to be commended for their hard work, diligence and dedication. Mr. Ruecker read the award certificate, which states that it is presented "in recognition of five years of complete and consistent National Pollutant Discharge Elimination System permit compliance," and presented the award to Mr. Bennett and Mrs. Carlson. Board Members congratulated Mr. Bennett and Mrs. Carlson. Dr. Kooyoomjian shared comments about the award, stating it is national recognition and very difficult to achieve.

5. ACTION MATTERS

a) Service Connection Policy

Mr. Dickey noted the revised Service Connection Policy was brought before the Board Members in May 2014; at the time, there were concerns about the governmental exception in the policy. He stated approval of the amended policy is important in order to add more clarity for potential customers. Mr. Dickey advised Board Members that there were three options to address government deferrals: (1) approve existing ability for the General Manager to approve a twelve-month deferral; (2) eliminate the deferral period altogether; or (3) change the deferral period. Mr. Dickey recommended Board Members approve Option 1.

Motion : Mr. Thompson moved that the Prince William County Service Authority Board of Directors hereby approves the Revised Service Connection Policy "as is" with the twelve-month deferral period and amended language.

Second : Dr. Kooyoomjian
Ayes : Thompson, Kooyoomjian, Carr, Eagles, Ruecker, Rutherford, Young
Absent : Gonzales

b) Issuance of First Amendment to Task Order for Services during Construction of the Mooney Laboratory, Administrative and Public Education Facility

Mr. Dickey requested that Board Members approve issuance of the First Amendment to the Task Order, explaining that severe weather delays as well as a change of contractors during the project precipitated an extension of the final completion date of the contract.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves the Issuance of the First Amendment to the Task Order for Services during Construction of the Mooney Laboratory, Administrative and Public Education Facility.
Second : Mrs. Carr

Chairman Ruecker asked if there would be any relief from the bonding company for the former contractor that defaulted on their contract. Mr. Beidas answered that the settlement agreement with the surety company provided the Authority \$102,000 to compensate for the extended performance by the consultants (which is approximately \$30,000 less than the actual cost to the Authority). Additional inspections were also required by Prince William County, adding to the cost of the project (that cost is included in this amendment).

Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford, Thompson, Young
Absent : Gonzales

c) Issuance of Task Order to MWH to Provide General Management and Engineering Services for Network Modeling – Model Validation and Project Planning

Mr. Dickey advised Board Members that the Service Authority's hydraulic models (both water and wastewater) are critical to operations and planning and need updating. He requested that the Board approve the resolution.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves the issuance of a Task Order to MWH to provide General Management and Engineering Services for Network Modeling – Model Validation and Project Planning.
Second : Mrs. Carr
Ayes : Kooyoomjian, Carr, Eagles, Ruecker, Rutherford, Thompson, Young
Absent : Gonzales

d) Approval of Master Plan Utility Adjustment (MPUA) Reimbursement for 16-inch Water Line Extension through Sudley Manor Place Project

Mr. Dickey explained that the Service Authority has an opportunity to participate in an important construction project along Sudley Manor Drive to right-size a portion of the water line. Mr. Dickey requested that the Board approve the resolution.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to execute MPUA Reimbursement for 16-inch Water Line Extension through Sudley Manor Place Project.
Second : Mrs. Carr

Discussion was held.

Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford, Thompson, Young
Absent : Gonzales

e) Approval of MPUA Reimbursement Agreement for 16-inch Water Line Loop Closure at Hornbaker Industrial Park

Mr. Dickey advised the resolution was corrected and copies were provided to Board Members. Mr. Dickey showed Board Members a utility map and explained how water service around a significant portion of Manassas will be completed by closing the loop with this project. Mr. Dickey asked the Board to approve the resolution.

Motion : Mr. Rutherford moved that the Prince William County Service Authority Board of Directors hereby authorizes the General Manager to execute the MPUA Reimbursement Agreement for 16-inch Water Line Loop Closure at Hornbaker Industrial Park.

Second : Dr. Kooyoomjian

Ayes : Rutherford, Kooyoomjian, Carr, Eagles, Ruecker, Thompson, Young
Absent : Gonzales

f) Issuance of Task Order to Michael Baker, Jr., Inc. to Provide Engineering Services for Design of the Dumfries Force Main Replacement Project

Mr. Dickey asked Board Members to approve the resolution. This is a critical force main in the Dumfries area; there have been five breaks in the past eight years and it needs to be replaced.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby authorizes issuance of a Task Order for Work Authorization No. 1 to Michael Baker Jr., Inc. to Provide Engineering Services for Design of the Dumfries Force Main Replacement Project.

Second : Mrs. Carr

Discussion was held.

Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford, Thompson, Young
Absent : Gonzales

g) Issuance of Five Task Orders for Sanitary Sewer Main Line Relining using Cured-in-Place Pipe (CIPP)

Mr. Dickey explained that every year there are a certain number of CIPP projects the Board is asked to approve so the Authority can eliminate some of the infiltration and inflow (I&I) in the system. Service Authority staff recommended the projects included in this resolution for this year.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby authorizes the issuance of five Task Orders for Sanitary Sewer Main Line Relining using Cured-in-Place Pipe (CIPP).

Second : Mrs. Eagles

Discussion was held. Mr. Young asked about the long-term plan for CIPP rehabilitation. Mr. Pannell answered that there are forty miles of sewer mains that have been identified as needing rehabilitation over the next five to six years; the work will depend on Capital Improvements Program (CIP) funding. Mr. Young also asked the location of where the work is being done over the next five to six years; Mr. Dickey offered to provide the information (which is noted in the CIP) at the next Board meeting.

Ayes : Kooyoomjian, Eagles, Carr, Ruecker, Rutherford, Thompson, Young

Absent : Gonzales

h) Award of Four Contracts under the Tank Maintenance Program

Mr. Dickey advised that the Authority needs to perform tank maintenance on an ongoing basis. The Operations and Maintenance staff has developed a plan and scope of work to implement a tank maintenance program in order to keep the tanks in the best shape possible. Mr. Dickey asked Board Members to approve the resolution.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves the award of four contracts under the Tank Maintenance Program.

Second : Mrs. Carr

Dr. Kooyoomjian asked if the tanks all have mixing systems; Mr. Pannell answered that only the Haymarket tank has a mixing system, and evaluation of the remaining tanks indicated there is no need to install mixing systems in those tanks at this time. Mr. Ruecker asked if the tanks have to be drained to do the maintenance; Mr. Pannell answered yes, and that strongly influences the scheduling of the work because the tanks are critical to operations. Additional discussion was held.

Ayes : Kooyoomjian, Carr, Eagles, Ruecker, Rutherford, Thompson, Young

Absent : Gonzales

i) Award a Contract to Explus Inc. for Exhibit Fabrication and Installation Services at the Durward E. Grubbs, Jr. Environmental Center

Mr. Dickey explained that an Environmental Exhibit is part of the H.L. Mooney Lab building. Some Board Members, Ms. Griffith, and other staff have been working on the design of the exhibit. Staff has selected and recommends Explus, Inc. for Exhibit Fabrication and Installation Services. Mr. Dickey asked the Board Members to approve the contract.

Motion : Mr. Thompson moved that the Prince William County Service Authority Board of Directors hereby awards a contract to Explus Inc. for Exhibit Fabrication and Installation Services at the Durward E. Grubbs, Jr. Environmental Center.

Second : Mrs. Carr

Discussion was held about exhibit materials, hardware and lighting. Mrs. Carr asked if the project stayed within budget; Mr. Ruecker answered that it is under budget.

Ayes : Thompson, Carr, Eagles, Kooyoomjian, Ruecker, Young

Present : Rutherford

Absent : Gonzales

6. GENERAL MANAGER'S REPORT

a) Options for Davis Ford Road: Mr. Dickey stated that due to high public interest in the Davis Ford Road project, he believed it was important he come to the Board to discuss Authority plans for this project and to get a sense from the Board concerning those plans. A spreadsheet and diagrams (filed with the original copy of these minutes) were distributed to Board Members to provide pros and cons of the water line and force main options to include in the bid for the construction project. Mr. Dickey reviewed the four options outlined on the spreadsheet. He explained the reasons for including the option to construct a 3" low pressure force main. He noted that during the Board's public meeting and Town Hall meetings about construction in Occoquan Forest and the Davis Ford Road project, the question of capacity in the force main arose and the Authority stated that there would be enough extra capacity in the 6" force main to serve approximately forty (40) additional residential properties. A few citizens later verbally asked Mr. Dickey if they would be able to connect to the line; he

answered that there would be capacity on a first-come, first-served basis for approximately 40 additional residential units. However, during the design process it became apparent that a homeowner who has a grinder pump will most likely not be able to physically connect to the high pressure force main since grinder pump pressures would most likely be too low to allow that connection. The engineer designed a 3" line (a low pressure force main) parallel to the proposed 6" force main. The 3" line would be included as an additional bid option in the contract. Mr. Dickey stressed that at no time did the Authority promise that the 3" low pressure force main would be built, and at no time did the Authority promise to facilitate forty (40) additional connections; the Service Authority stated simply that there was capacity for that amount. Mr. Dickey advised that if the Authority were to construct the 3" low pressure force main (Option 4), it could be perceived as not complying with the Authority's policy of "growth pays for growth" because the line would be built without knowing if any customers would connect to it. In response to a Board Member's question, Mr. Dickey stated the capacity would still be available should future property owners wish to build the low pressure force main in order to connect. Mr. Dickey stated that due to this policy issue, the high cost of adding the 3" low pressure force main, major operational concerns, and other reasons included on the spreadsheet, he was planning to include Option 3 ("Water line and double lined 6 inch high pressure force main. No 3 inch low pressure force main") in the contract for bid, with the ability to delete the water line, for Board approval. He asked for the sense of the Board. Additional discussion was held. The sense of the Board was that Board Members agreed with Mr. Dickey's recommendation to follow Option 3 for bid approval with the ability to delete the water line.

b) Mr. Dickey announced that the Prince William Board of County Supervisors approved the resolution to use the non-cash credit for the purchase of the sewer and water availability fees for four of their FY2015-2020 CIP projects (Fuller Heights Park, Rippon Lodge, Montclair Community Library and Gainesville Community Library).

c) The Service Authority's FY15 Business Goals document was distributed to Board Members. Questions and/or comments may be addressed to Mr. Dickey.

d) Mr. Dickey stated it is necessary to hold a closed meeting.

7. ATTORNEY'S TIME

Mr. Viani had no report.

8. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Rutherford commended staff on the NACWA Platinum Award being an extraordinary achievement.

Mr. Young advised that the Friends of the Occoquan are hosting a Fall river cleanup on Saturday, October 18 (9 AM – 12 Noon). Mr. Dickey noted the information will be posted on the Authority's website.

Mrs. Carr thanked Ms. Griffith for her assistance with a non-Service Authority-related matter. She also announced she will be moving locally to a home in the Service Authority area (but she will keep her home in Dale City.)

Mrs. Eagles shared a flyer from the Consumer Financial Protection Bureau, which is offering an emergency preparedness program on September 27 at the McCoart Building.

Mr. Thompson offered his thanks to the Board Members for their work.

Dr. Kooyoomjian thanked Mr. Beidas for attending the MIDCO meeting on July 17. He also mentioned the Federal Water Quality Association's tour of the Alexandria water treatment plant on Wednesday, September 25. Dr. Kooyoomjian noted two district "Candidates' Night" events hosted by the Committee of 100 on September 18 and October 14. He also thanked Mr. Dickey and staff for the information and recommendations on the Davis Ford Road Project.

Mr. Ruecker thanked Mr. Dickey for attending a meeting hosted by Supervisor Maureen Caddigan and attended by residents regarding their concerns about Yolanda Lane issues. Mr. Ruecker also noted the absence of Mr. Doug Smith, who usually greets Board Members as they arrive for meetings, and all Board Members wished him the best.

9. ADMINISTRATIVE REPORTS

Chairman Ruecker asked the Board Members to please provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

10. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 8:58 PM for the purpose of discussing potential litigation under Code of Virginia § 2.2-3711A7, Litigation, and requested a motion for same.

Motion : Mrs. Eagles
Second : Mrs. Carr
Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford, Thompson, Young
Absent : Gonzales

Upon conclusion of the closed meeting at 9:24 PM and in compliance with the Freedom of Information Act, a motion was made by Mrs. Eagles and seconded by Mrs. Carr to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3711A7 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mrs. Eagles
Second : Mrs. Carr
Ayes : Eagles, Carr, Kooyoomjian, Ruecker, Rutherford, Thompson, Young
Absent : Gonzales

Mr. Ruecker noted that Mr. Dickey's contract allows for up to a 5% annual pay increase and requested a motion to approve same.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves Mr. Dickey's 5% pay increase and allows Mr. Dickey to choose how he wishes to receive the raise.
Second : Mr. Rutherford

Ayes : Eagles, Rutherford, Carr, Kooyoomjian, Ruecker, Thompson, Young
Absent : Gonzales

Mr. Dickey thanked the Board Members.

11. ELECTIONS

Mr. Viani explained the process by which the elections would be held. He then asked for a motion to open the nominations for the Office of Chairman.

Motion : Mr. Ruecker moved to open the nominations for the Office of Chairman.
Second : Mrs. Eagles
Vote : By Acclamation
Absent : Gonzales

Mr. Viani requested nominations for the Office of Chairman.

Dr. Kooyoomjian nominated Mr. Ruecker for the Office of Chairman.
Mrs. Eagles seconded the nomination.

Motion: Mr. Rutherford moved that the nominations for Chairman be closed.
Second: Mr. Ruecker
Vote : By Acclamation
Absent : Gonzales

Mr. Viani called for a vote for the Office of Chairman.

Vote : By Acclamation
Absent : Mr. Gonzales

Mr. Viani announced that by a vote of Acclamation, Mr. Ruecker is re-elected Chairman.

Motion: Mr. Ruecker moved to open the nominations for the Office of Vice Chairman.
Second: Mrs. Eagles
Vote : By Acclamation
Absent : Gonzales

Mr. Ruecker nominated Mr. Young for the Office of Vice Chairman.
Mr. Rutherford seconded the nomination.

Motion: Mr. Ruecker moved to close the nominations for the Office of Vice Chairman.
Second: Mr. Rutherford
Vote : By Acclamation
Absent : Gonzales

Mr. Viani called for a vote for the Office of Vice Chairman.

Vote : By Acclamation
Absent : Gonzales

Mr. Viani announced that by a vote of Acclamation, Mr. Young is re-elected Vice Chairman.

Motion: Mr. Ruecker moved to open the nominations for the Office of Secretary-Treasurer.
Second: Dr. Kooyoomjian
Vote : By Acclamation
Absent : Gonzales

Mr. Ruecker nominated Mrs. Eagles for the Office of Secretary-Treasurer.
Dr. Kooyoomjian seconded the nomination.

Motion: Mr. Ruecker moved to close the nominations for the Office of Secretary-Treasurer.
Second: Mr. Rutherford
Vote : By Acclamation
Absent : Gonzales

Mr. Viani called for a vote for the Office of Secretary-Treasurer.

Vote : By Acclamation
Absent : Gonzales

Mr. Viani announced that by a vote of Acclamation, Mrs. Eagles is Secretary-Treasurer.

12. ADJOURNMENT

Motion : Mr. Young
Second : Mr. Ruecker
Ayes : Young, Ruecker, Carr, Eagles, Kooyoomjian, Rutherford, Thompson, Young
Absent : Gonzales

The meeting adjourned at 9:30 PM.



Joyce P. Eagles
Secretary-Treasurer