



Service Authority

Paul E. Ruecker, Chairman
Eric A. Young, Vice Chairman
Joyce P. Eagles, Secretary-Treasurer
Janice R. Carr, Member
Ernie Gonzales, Member
Dr. K. Jack Kooyoomjian, Member
David A. Rutherford, Member
L. Ben Thompson, Member

Dean E. Dickey, General Manager
Leslie A. Griffith, Deputy General Manager/CFO

MINUTES OF BOARD OF DIRECTORS MEETING OF OCTOBER 9, 2014

Board Members Present : Janice R. Carr, Joyce P. Eagles, Ernie Gonzales, K. Jack Kooyoomjian, Ph.D., Paul E. Ruecker, David A. Rutherford, L. Ben Thompson, and Eric A. Young

Staff : Dean E. Dickey, Leslie A. Griffith, Lyle Beefelt, Samer Beidas, Keenan Howell, Evelyn Mahieu, Ph.D., Astrid Nelson, Theresa O'Quinn, Don Pannell, Jim Pflugshaupt, and Kimberly Murray.

Legal Counsel : Mark Viani

Guests : Mr. & Mrs. Bill and Ann Stampf and Mr. John Bailey.

1. GENERAL MATTERS

Chairman Ruecker called the meeting to order at 7:30 PM.

a) Consideration of Approval of Minutes of September 11, 2014

Chairman Ruecker called for approval of the Minutes of the September 11, 2014 Board meeting.

Motion : Dr. Kooyoomjian moved to approve the Minutes of the September 11, 2014 Board meeting.

Second : Mr. Young

Ayes : Kooyoomjian, Young, Carr, Eagles, Gonzales, Ruecker, Rutherford, Thompson

b) Consideration of Announcements by Staff

Mr. Dickey noted the following items at Board Members' places: (1) *The Pipeline* – Fall 2014 issue and (2) Four corrected pages of the Capital Improvement Program (CIP) report (some numbers were inadvertently provided in full instead of in thousands). Mr. Dickey wished Mr. Young a Happy Birthday.

Mr. Dickey also stated it is necessary to hold a closed meeting.

c) Citizens' Time

No citizens were in attendance who wished to speak.

2. ACTION MATTERS

a) Granting Additional Holiday

Mr. Dickey advised Board Members that, in the past, when the Christmas holiday (December 25) has occurred on a Thursday, the Board of Directors has generously approved Friday, December 26 as an additional holiday for Service Authority employees. Mr. Dickey asked that the Board approve Friday, December 26, 2014 as an additional holiday again this year.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby declares the day after Christmas a holiday for Service Authority employees this year.
Second : Mr. Young
Ayes : Eagles, Young, Carr, Gonzales, Kooyoomjian, Ruecker, Rutherford, Thompson

b) Odor Control System Preliminary Design for the H. L. Mooney Advanced Water Reclamation Facility (AWRF)

Mr. Dickey spoke of the Authority's continued efforts to mitigate the odors at the H. L. Mooney AWRF. The Authority conducted a preliminary engineering report and now wishes to begin the design. This Resolution provides for the initial design and Mr. Dickey asked the Board Members to approve same.

Motion : Mrs. Eagles moved that the Prince William County Service Authority Board of Directors hereby approves the proposal by CH2M Hill for Work Authorization #21 to provide Preliminary Design for the H. L. Mooney Advanced Water Reclamation Facility.
Second : Mrs. Carr

Discussion was held. Mr. Dickey advised that the work is primarily to design covers for the clarifiers.

Ayes : Eagles, Carr, Gonzales, Kooyoomjian, Ruecker, Rutherford, Thompson, Young

c) Award of Contract for West Pond Improvements at the H. L. Mooney Advanced Water Reclamation Facility (AWRF)

Mr. Dickey advised Board Members that in order to comply with the County's stormwater regulations, the Authority needs to repair the West Pond.

Motion : Dr. Kooyoomjian moved that the Prince William County Service Authority Board of Directors hereby approves and authorizes the General Manager to execute the Agreement with J. D. Roy Excavating, Inc. for the construction of the West Pond Improvements at the H. L. Mooney AWRF.
Second : Mrs. Eagles

Discussion was held.

Ayes : Kooyoomjian, Eagles, Carr, Gonzales, Ruecker, Rutherford, Thompson, Young

3. GENERAL MANAGER'S REPORT

a) CIPP Five-Year Plan: Maps outlining the County's magisterial districts were distributed to Board Members; Mr. Pannell explained the five-year plan for the Cured-in-Place-Pipe projects.

b) Excess Leave Payout Program: Mrs. O'Quinn reported the results of the PTO (Paid Time Off) program that was approved by the Board in 2011. Mrs. O'Quinn asked that the Board consider approving the following at their November meeting: (1) Make the PTO program a component of the traditional leave program; (2) Include FMLA time in the two-week period that employees are required to take off each year in order to receive an excess leave payout; and (3) Change the policy to allow employees with ten (10) or more years of service to receive a payout of up to 100 hours per year as long as they meet all qualifications stated in the policy (currently, these employees may receive a payout of up to 75 hours). Discussion was held.

c) Water Main blasted in Manassas: Pictures of a recent water main break (caused by a contractor's blasting) were distributed to the Board Members. Mr. Dickey explained that, because of the Service Authority's focus on closing water main loops around Manassas, as well as its ongoing valve exercise program, no one lost water service when the large main was damaged. The Authority was able to provide water from both the East and West portions of the break to avoid any water interruption to its customers. The line was repaired by the contractor the same day. This was a well-coordinated response and demonstrated great team effort provided by several departments in the Service Authority.

d) Occoquan Forest Bid Results: Copies of the Occoquan Forest bid opening results were distributed to Board Members for their information. Discussion was held. Mr. Beefelt explained that Bid B is for the sewer line only; Bid C is for the water and sewer line. Mr. Dickey advised that staff expects to bring this item to the Board for consideration at its November meeting.

e) DEQ Incinerator Permit: Due to Dr. Mahieu's (and her team's) efforts and strategy in working with the DEQ, the Authority achieved major, improved revisions to the H. L. Mooney Air Quality Permit. The DEQ increased the NOx permit from 75 parts per million (ppm) to 150 ppm; increased the incinerator NOx emissions from 24 to 44.8 tons per year; increased the plant-wide NOx emissions from 49 to 69 tons per year; and preserved the capacity for both of the incinerators at 16,000 and 6,400 tons per year. Mr. Dickey praised Dr. Mahieu and her staff for their outstanding work and explained that although it is difficult to quantify just how much money they have saved the Authority because of their efforts, Mr. Dickey estimated the savings at more than \$1 million. Mrs. Eagles asked Mr. Dickey to send the Board Members an email showing the permit changes that were granted by the DEQ.

f) Mooney Plant Incinerator Pilot Study: Dr. Mahieu briefed Board Members on the new technology that the Authority is piloting for the incinerator at the Mooney Plant. The technology is an absorbent polymer composite that will remove mercury as well as sulphur dioxide and, if it works, will substantially reduce the cost of the air pollution control project. The unit is installed and testing will begin October 23.

g) GMU (George Mason University) STEM (Science, Technology, Engineering, and Math) Career Fair: Mrs. O'Quinn briefed Board Members on her staff's participation at the fair. (The Authority hired four STEM summer interns from several schools this year.) Staff spoke with 500 students and accepted résumés for summer 2015 interns. Mr. Dickey noted that career fair attendees did not know what type of business the Service Authority is; there appears to be an issue with understanding the Authority's name.

h) Virginia Water Withdrawal Permits: Mr. Dickey briefed Board Members on a meeting he attended earlier this week at the DEQ office near Richmond. Attendees spoke at the meeting to defend the 1989 legislative act that grandfathered water utilities from having to obtain water withdrawal permits. At the meeting, DEQ representatives said they were taking grandfathering off the table; this issue will be monitored closely. Discussion was held.

4. ATTORNEY'S TIME

Mr. Viani announced the need for a closed meeting to discuss matters related to Codes of Virginia § 2.2-3711A1, Personnel and § 2.2-3711A7, Litigation.

5. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

Mr. Thompson stated that Prince William County is running water to Long Park and the new library. He asked what the interface is between the County and the Service Authority on a project like that. Mr. Dickey explained that normally any new construction comes to the attention of the Authority's Planning

Department, which reviews the project's feasibility, availability, etc. Staff is not currently aware of the County approaching the Authority about this work being done, but it is part of the normal procedure to contact the Authority. Mr. Thompson asked who will design the project. Mr. Dickey stated that the builder usually does the design work, so in this case it is probably the County; he added that they do follow the Authority's Utility Standards Manual (USM). (Note: Christopher Consultants created the original plans; Paciulli Simmons is doing the redesign but has not yet resubmitted the plans.)

Dr. Kooyoomjian provided comments on the CIP to Mr. Beidas. Dr. Kooyoomjian also reported on the following issues: He toured the Alexandria Wastewater Treatment Plant and met a STEM intern who is working at the EPA; the Prince William Committee of 100 is co-hosting an event on October 14 at Westminster in Lake Ridge (he shared the information with Mrs. O'Quinn); on October 30 the Federal Water Quality Association is co-sponsoring a speaker at the Water Environment Board Room in Alexandria.

Mr. Ruecker thanked Dr. Mahieu, Mr. Pannell and their staff for continued quality work in planning for emergencies and working with the state.

6. ADMINISTRATIVE REPORTS

Chairman Ruecker asked the Board Members to please provide any questions they may have on the Administrative Reports to Mr. Dickey for dissemination to the appropriate staff member.

7. CLOSED MEETING

Chairman Ruecker announced a closed meeting at 8:33 PM for the purpose of discussing potential litigation under Code of Virginia § 2.2-3711A1, Personnel and § 2.2-3711A7, Litigation, and requested a motion for same.

Motion : Mr. Young
Second : Dr. Kooyoomjian
Ayes : Young, Kooyoomjian, Carr, Eagles, Gonzales, Ruecker, Rutherford, Thompson

Upon conclusion of the closed meeting at 8:56 PM and in compliance with the Freedom of Information Act, a motion was made by Mrs. Eagles and seconded by Mrs. Carr to return to an open meeting certifying that to the best of the members' knowledge, the only matters considered were those that were appropriate to be discussed under Code of Virginia § 2.2-3711A1, Personnel and § 2.2-3711A7, Litigation.

CERTIFICATION FOR CLOSED MEETING

WHEREAS, the Prince William County Service Authority Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, § 2.2-3711A7 of the Code of Virginia requires a certification by the Prince William County Service Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting.

Motion : Mrs. Eagles
Second : Mrs. Carr
Ayes : Eagles, Carr, Gonzales, Kooyoomjian, Ruecker, Rutherford, Thompson, Young

8. ADJOURNMENT

Motion : Mr. Rutherford
Second : Mr. Young
Ayes : Rutherford, Young, Carr, Eagles, Gonzales, Kooyoomjian, Ruecker, Thompson

The meeting adjourned at 8:58 PM.



Joyce P. Eagles
Secretary-Treasurer