

GUIDELINES FOR
PRINCE WILLIAM COUNTY SERVICE AUTHORITY
OMNIBUS DEED OF EASEMENT
August 28, 2018

All parties intending to convey easements and interests in real property (“Applicant”) to the Prince William County Service Authority (“PWCSA”) should review and abide by the following guidelines:

1. The Applicant is responsible for preparing the deed, submitting it to PWCSA for review and approval, and recording the deed in the Prince William County land records.
2. The "omnibus" document is intended for use by an attorney, licensed to practice in the Commonwealth of Virginia, as a basic guide for the preparation of proposed deeds related to water and sewer infrastructure in Prince William County.
3. The format or style of the deed is not exclusive to the omnibus document.
4. Notwithstanding Guideline 3, the specific terms and conditions are standardized, as set forth in the omnibus document. Therefore, the terms and conditions for required interests should be set forth verbatim. Minor deviations may be considered in certain cases where justification in writing is provided to PWCSA by the Applicant. However, PWCSA does not guarantee all or any such requests will be granted.
5. The Applicant must submit a clean and redline copy of the proposed deed to PWCSA for review. The redline copy should show all proposed changes to the omnibus document.