**GUIDELINES FOR**

**PRINCE WILLIAM COUNTY SERVICE AUTHORITY**

**OMNIBUS HOLD HARMLESS AGREEMENT**

**November 2, 2018**

All parties (“Applicant”) wishing to construct an obstruction within easements and interests in real property benefitting the Prince William County Service Authority (“PWCSA”) should review and abide by the following guidelines:

1. The Applicant will execute and deliver to PWCSA a Hold Harmless Agreement (“HHA”) related to the proposed obstruction.
2. The Applicant is responsible, at its sole cost and expense, for preparing the HHA, submitting it to PWCSA for review and approval, and recording the HHA in the Prince William County land records.
3. The "omnibus” HHA document is intended for use by an attorney, licensed to practice in the Commonwealth of Virginia, as a basic guide for the preparation of HHAs related to obstructions within PWCSA interests in real property.
4. The format or style of the HHA is not exclusive to the omnibus document.
5. Notwithstanding Guideline 4, the specific terms and conditions are standardized, as set forth in the omnibus document. Therefore, the terms and conditions should be set forth verbatim. Minor deviations may be considered in certain cases where justification in writing is provided to PWCSA by the Applicant. However, PWCSA does not guarantee all or any such requests will be granted.
6. The Applicant must submit a clean and redline copy of the proposed HHA to PWCSA for review. The redline copy should show all proposed changes to the omnibus document.